

Berkeley Schools Administrators' Bylaws Professional & Technical Engineers, Local 21 (IFPTE/AFL-CIO)

Article I. NAME

The name of this organization shall be the "Berkeley Schools Administrators' Chapter,"(hereinafter referred to as the Chapter) a chapter of the International Federation of Professional and Technical Engineers (IFPTE), Local 21, AFL-CIO (hereinafter referred to as the Local Union).

The provisions of these bylaws shall be in complete agreement with the bylaws of the Local Union.

Article II. JURISDICTION

Open to anyone employed by the Berkeley Unified School District who is not otherwise represented by another AFL-CIO union representing Berkeley Unified School District employees. The membership includes professional, supervisory and mid-management ranks of the Berkeley Unified School District. Berkeley Unified School District employees are eligible for membership regardless of religion, race, creed, color, national origin, age, gender, sexual orientation, identity, marital status, physical or mental disability, or political affiliation or opinion.

Article III. DUES

As prescribed by the Local Union bylaws, dues shall be .963%. In the event local union bylaws are amended, this section shall be amended to conform with Local Union bylaws.

Article IV. OFFICERS [President, Vice President & Secretary]

The Officers shall comprise the Executive Board and shall be empowered by the membership to represent the Berkeley Schools Administrators' Chapter as needed. The Officers may hold periodic meetings to discuss the business of the chapter.

President's Duties. To serve as the chief spokesperson for the chapter; to preside over chapter meetings, to serve as ex-officio member on all standing and appointed committees. In accordance with the Local Union bylaws the President shall serve as a chapter delegate to the Local Union Delegate Assembly.

Vice-President's Duties. To assist the President in discharge of his/her duties; in absence of president, to fill in; and in case of presidential vacancy, to serve the remainder of the President's term. To serve as alternate delegate to the Delegate Assembly.

Secretary's Duties. To keep accurate records of meetings and activities; to assist the officers with discharge of their duties, to arrange for meeting times and locations; to serve remainder of term for Vice-President in the event of a vacancy. To submit records of the chapter to the Local Union office for record-keeping purposes.

Article V. OFFICER ELECTION & TERM

The term of office shall be one year. Nominations shall take place at the monthly meeting in September. Contested elections shall be decided to by mail ballot in November. In the event of uncontested elections, officers shall be declared elected at the nominations meeting. The election committee shall establish rules of conduct for elections to guarantee full participation.

Article VI. COMMITTEES

The President, in consultation with the membership, shall have the authority to appoint committees to represent the chapter in its dealings with the employer and to conduct the affairs of the chapter. Such committees may include negotiations, benefits, elections, grievances, community relations, etc.

Article VII. MEETINGS

In accordance with Local Union bylaws the chapter shall conduct monthly meetings open to all members. At the discretion of the officers monthly meetings shall also be open to prospective members. The third Tuesday shall be the monthly meeting.

Article VIII. AMENDMENTS

These bylaws may be amended by a majority vote. Members shall be give sufficient notice of proposed amendments and opportunity to participate in the vote.

