



**Professional & Technical Engineers, Local 21
Executive Committee Meeting
November 30, 2017**

1440 Broadway Street, Suite 610
Oakland, CA 94612

	<u>Time Allotted</u>
Call to Order/ Roll Call of Officers	
Review Agenda/ Assign Timekeeper	
Business Meeting	
Minutes from October Meeting	2 minutes
Old Business	3 minutes
<ul style="list-style-type: none">• Action Items• Delegate Assembly Report Back• IFPTE International Meeting• ED Search Committee Report	
New Business	15 minutes
<ul style="list-style-type: none">• Chapter Bylaws• January Delegate Assembly	
Recurring Contributions	3 minutes
<ul style="list-style-type: none">• Oakland Toy Drive (\$500)• Retired Employees of CCSF (\$250)• ACCE (\$500)	
Contribution Requests	3 minutes
<ul style="list-style-type: none">• Alameda County Building Trades (\$300)	
Conversations and Cards Campaign	15 minutes
<ul style="list-style-type: none">• Changing Our Culture	
Treasurer's Report	10 minutes
<ul style="list-style-type: none">• Financial Report for October 2017• CPA Financial Statement	
Report from Executive Director	20 minutes
<ul style="list-style-type: none">• New Staff Introductions• Oakland Bargaining• Alameda Bargaining• SF Court House Win• SF Retirement Fossil Fuel• SF UCRC• Staff Recruitment• Regional Reports (<i>written report enclosed</i>)• Communication Report (<i>written report enclosed</i>)	
Political Action Report	5 minutes
<ul style="list-style-type: none">• TJ Anthony Requests<ul style="list-style-type: none">○ Sandre Swanson (\$250)	

Membership Report

5 minutes

Personnel Committee Report

5 minutes

- Admin Staffing for Field Offices
- Staffing and Coverage

Officer's Reports

Announcements/ Member Comments (3 minutes per member) 5:00pm Time Certain

Adjournment